



**Student Affairs**  
University Housing and Residential Life

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Thank you for your inquiry regarding Temple University Housing for Graduate students. Please be sure to visit us on-line at [www.temple.edu/housing](http://www.temple.edu/housing). Also be sure to view the [Guide to Graduate Living](#) for more information about Graduate Housing at Temple University.

**STEP ONE: Pay the \$250 Housing Deposit**

**◆ NEW STUDENTS**

Please print this letter and fill out the Graduate Housing Deposit slip below to make your \$250 housing deposit if you are interested in participating in the annual housing selection process. Mail or drop off your payment to the Bursar's Office. Once your deposit is received and processed by Temple, you will need to log onto the [TUportal](#) to access the [MyHousing](#) website to complete the steps required to obtain housing for the next year. The Student Web Self-Assign (SWSA) process for new students opens on April 8, 2016 and is a first-come, first-serve system. Review the Guide to Graduate Housing on-line for further details about the self-assigning process.

**◆ RETURNING STUDENTS**

Pay your \$250 housing deposit via the [TUportal](#) through TUpay. You can also submit this form with your payment to the Bursar's office.

**STEP TWO: Choose your housing online through SWSA**

In order to secure accommodations you must self-assign yourself housing through the Student Web Self-Assign (SWSA) system. Availability of Graduate Housing is very limited and unfortunately there is no guarantee for a housing assignment.

- ◆ Students who wish to remain in their same unit: **Room Retention Process** begins on **March 18 – April 1, 2016**.
- ◆ Students who wish to reside in a new unit, **General Room Selection Process** for Graduate Students will begin on **April 8, 2016**.

Given that the demand for housing is greater than the total spaces available, we also offer services through the [Office of Off-Campus Living](#) including information for off-campus apartments, roommate listing service, and other resources to aid students in an off-campus housing search. This information can be found online at <http://www.temple.edu/studentaffairs/housing/off-campus-living/>

If you have any questions regarding the Graduate Housing Assignment process, please contact Karen Kostelny at (215) 204-7941.

UNIVERSITY HOUSING GRADUATE \$250 HOUSING DEPOSIT SLIP FOR FALL 2016 OR SPRING 2017			
<b>FTRN # 567</b>			
Name:		TUid:	
Select Semester	<input type="checkbox"/> Fall 2016	<input type="checkbox"/> Spring 2017	
Payment Type	<input type="checkbox"/> Cash	<input type="checkbox"/> Personal Check	<input type="checkbox"/> Money Order
<i>Mail or Drop off in-person to either address:</i> Temple University, Bursar's Office, 115 Carnell Hall, 1803 N Broad Street, Philadelphia PA 19122 Temple University School of Podiatric Medicine, Business Office, Eighth and Race Streets, Philadelphia, PA 19107			