Students interested in selecting their housing and meal plans online should visit the TUportal. In the TUportal, students should look in the TUapplications section for MyHousing/Meal Plans.

See screen shot below
After clicking the MyHousing / Meal Plan link, students will visit the MyHousing Login page as shown below.

Student need to log in using their AccessNet Username and Password. Students set this up prior to using our system. For questions about setting up AccessNet, please visit: accounts.temple.edu

MyHousing Login Page

Welcome to My Housing!
The online process for applying for housing and submitting a housing deposit is referred to as MyHousing. Within this website:

- Residents, OffCampus and Commuter students can signup or change meal plans.
- Resident Applications and preferences can be submitted.
- Room selection and room retention can be performed for select Housing students.
- Online Housing Deposits can be processed for returning housing students and returning offcampus or commuter students.

Housing Selection Process
Details pertaining to the Housing Selection Process for all students including returning undergraduate and graduate students, incoming freshmen and incoming transfers will be available after the New Year. Please check www.temple.edu/housing regularly for updates.

Browser Requirements:
- This site uses pop-up windows. Before logging in, please configure your browser or pop-up blocker software to allow for popups from this specific website.
- Please have both JavaScript and ActiveX control options enabled on your browser.
- New admitted undergraduate and graduate students can activate their Accessnet username by going to http://accounts.temple.edu. You must have your Accessnet username and your pin (sent via mail) available before accessing this site.

Important:
To ensure the confidentiality of your student records, please remember to logout of the system and then close your browser.
After logging in to the MyHousing Login page, students will see the main page for MyHousing that includes three sections: **MyHousing, My Forms, and My Meal Plan** as shown below.

- Students interested in selecting housing and booking meal plans will use **My Housing**.
- Students interested in submitting requests for Room Changes, Housing Extensions, Applying for Specialty Housing will use **My Forms**.
- Students interested in booking meal plans only will use **My Meal Plan**.
As noted, students interested in selecting housing and booking meal plans will use MyHousing.

Selecting housing and booking meal plans is a four stage (4) process:

1. Stage 1 is Submitting the Housing Deposit
2. Stage 2 is Completing the Housing Contract
3. Stage 3 is Providing Emergency Housing Information
4. Stage 4 is the Selecting Housing through the Online Housing Selection process
### Stage 2 – Contract

**Step 1 – Confirm your Personal Information**

1. [Image]

---

**About Undergraduate Housing and Dining License**

In the following steps please provide a Co-Signer Contact, if you are under the age of 18, in addition you will be asked to sign the Terms and Conditions of the Undergraduate Housing and Dining License. These are conditions for you to participate in the General Room Selection process for the 2015-2016 Academic Year.

**Please verify your Personal Information**

*If any of your personal information has changed or is not accurate please follow this link to the Temple ePortal to update your Personal Information.

Please allow 24 hours for the information to be reflected on the MyHousing website.

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Delphi</td>
</tr>
<tr>
<td>Middle Name</td>
<td></td>
</tr>
<tr>
<td>Last Name</td>
<td></td>
</tr>
<tr>
<td>Birth Date</td>
<td></td>
</tr>
<tr>
<td>Gender</td>
<td>Female</td>
</tr>
<tr>
<td>Phone Cell</td>
<td></td>
</tr>
<tr>
<td>Temple ID (UID)</td>
<td></td>
</tr>
<tr>
<td>Temple Email</td>
<td><a href="mailto:tug132356@temple.edu">tug132356@temple.edu</a></td>
</tr>
</tbody>
</table>
Step 2 – Provide your Co-Signet Contact, if under 18 years of age. The Co-signer will receive a copy of the Contract and a Password via the email you provide. The Co-signer will then use this Password to sign the Contract.

Co-Signer Contact Information

On the next step you are required to sign the Terms and Conditions of the Undergraduate Housing and Dining License. Those students under 18 years of age must identify a co-signer who will sign the contract, too.

Please provide a Co-Signer Information below if you are not 18 years of age.

Co-Signer Contact

First Name:  
Last Name:  
Email:
Step 3 – Sign the Contract

Terms and Conditions of the Undergraduate Housing and Dining License

Please read the Housing and Dining License and the assertions listed below. To sign it please enter your TUID (Temple University ID) and click the 'I Agree' button. A confirmation email is automatically sent to your Temple email address with a copy of the license agreement.

For those under 18 years of age, an email will be sent to the person you identified as your Co-signer. On that email is a link to the contract and a confirmation code that your co-signer uses to sign the license agreement.

I state that I have read and understand the Undergraduate Housing and Meal Plan License
I state that I am 18 years of age or older

Clicking the 'I Agree' button constitutes an electronic signature to the terms and conditions of this Contract.

TempleID (TUID):
Co-signature Email:

I Agree

Once you click 'I Agree' button, a copy of the license agreement is emailed to your Temple email.
Step 4 – Create a Roommate PIN if you would like to be pulled in as a Roommate (optional)

Create a Roommate PIN for a Roommate Pull-In

The Roommate Pull In PIN is used in the room self-selection process where students select their room assignments for the next year. In addition, students have the option of pulling roommates in and that is where the PIN is used. In order for someone to pull you in as a roommate, you MUST provide them with your PIN. Please do not provide your PIN to someone you do not wish to room with; otherwise, you may find yourself in an awkward social situation.

Currently, your PIN is: 1234

If the value is blank, then you have not set your PIN and you can do so below. If you would like to change your PIN, then again, you can do so below. The PIN is alphanumeric and can be from 4 to 6 characters long.

*Please enter a PIN number here, it can numeric or alpha-numeric up to 6 characters long.

Roommate PIN: ****

Cancel  Previous  Next step
Step 5 - Summary

Terms and Conditions of the Undergraduate Housing and Dining License Summary

About Undergraduate Housing and Dining License

In the following steps please provide a Co-Signer Contact, if you are under the age of 18. In addition, you will be asked to Terms and Conditions of the Undergraduate Housing and Dining License. These are conditions for you to participate in the Room Selection process for the 2015-2016 Academic Year.

Please verify your Personal Information

First Name: 
Middle Name: 
Last Name: 
Birth Date: 
Gender: Female ▼
Phone Cell: 
Temple ID (TUic): 
Temple Email: lug10055@temple

If any of your personal information has changed or is inaccurate, please follow this link to the Temple Portal to update Personal Information. Please allow 24 hours for the information to be reflected on the MyHousing website.

Co-Signer Contact Information

On the next step you are required to sign the Terms and Conditions of the Undergraduate Housing and Dining License. If you are under 18 years of age, you must identify a co-signer who will sign the contract as well.

Please provide a Co-Signer Information below if you are not 18 years of age.

Co-Signer Contact

First Name: 
Last Name: 
Email: 

Terms and Conditions of the Undergraduate Housing and Dining License

Please read the Housing and Dining License and the conditions listed below. To sign it, please refer to the Temple Website.

Clicking the FINISH button below completes this process

Email Download

Cancel Previous Finish
Stage 3 – Emergency and Missing Person Contacts

**Emergency and Missing Person Contact Information**

**Personal Information**
- **First Name:** Otroy
- **Middle Name:**
- **Last Name:**
- **Birthday:**
- **Gender:** Female
- **Phone Cell:**
- **Temple Email:** bug1993x@gmail.com

Temple University is committed to providing a safe environment for all of its students and encourages students, living on and off campus, to identify a general Emergency Contact. This helps us to get in touch with those close to you in the event of an emergency.

In addition, Federal law requires that we gather from students who reside in Temple residence halls, a confidential Missing Person Contact to be notified only in the event that the student is determined to be missing for more than 24 hours.

The information you supply below will be stored exactly as it has been entered. Please review and revise this information before submitting. Feel free to update this information at any point during the academic year.

*If any of your personal information has changed or is not accurate please follow the link to the Temple portal to update your Personal Information. Please allow 24 hours for the information to be reflected on the MyHousing website.*

<table>
<thead>
<tr>
<th>Emergency Contact 1 (required)</th>
<th>Missing Person Contact 1 (optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Name:</strong></td>
<td><strong>First Name:</strong></td>
</tr>
<tr>
<td><strong>Last Name:</strong></td>
<td><strong>Last Name:</strong></td>
</tr>
<tr>
<td><strong>Address1:</strong></td>
<td><strong>Address1:</strong></td>
</tr>
<tr>
<td><strong>Address2:</strong></td>
<td><strong>Address2:</strong></td>
</tr>
<tr>
<td><strong>City:</strong></td>
<td><strong>City:</strong></td>
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<tr>
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<td><strong>State:</strong></td>
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<tr>
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<td><strong>Ph-Home:</strong></td>
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</tr>
<tr>
<td><strong>Email:</strong></td>
<td><strong>Email:</strong></td>
</tr>
<tr>
<td><strong>Relation:</strong></td>
<td><strong>Relation:</strong></td>
</tr>
</tbody>
</table>

[Cancel] [Save Progress] [Next step]
First fill in the Emergency Contact1 fields, then, if the Missing Person Contact1 is the same, please click the Check Box above, to copy the information from the Emergency Contact1.

<table>
<thead>
<tr>
<th>Emergency Contact 1 (required)</th>
<th>Missing Person Contact 1 (optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name:</td>
<td>First Name:</td>
</tr>
<tr>
<td>Last Name:</td>
<td>Last Name:</td>
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<tr>
<td>Address1:</td>
<td>Address1:</td>
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<tr>
<td>Address2:</td>
<td>Address2:</td>
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<tr>
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<td>Phone Cell:</td>
<td>Phone Cell:</td>
</tr>
<tr>
<td>Email:</td>
<td>Email:</td>
</tr>
<tr>
<td>Relation:</td>
<td>Relation:</td>
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</table>

- Cancel   - Save Progress   - Next step
### Additional Contacts are not required

<table>
<thead>
<tr>
<th>Additional Emergency Contact 2 (optional)</th>
<th>Additional Missing Person Contact 2 (optional)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Email:</td>
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<td>Relation:</td>
<td>Relation:</td>
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</tbody>
</table>
### Summary

<table>
<thead>
<tr>
<th>Emergency Contact 1 (required)</th>
<th>Missing Person Contact 1 (optional)</th>
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</thead>
<tbody>
<tr>
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<tr>
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<td><strong>Country:</strong></td>
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<tr>
<td><strong>Ph Home:</strong></td>
<td><strong>Ph Home:</strong></td>
</tr>
<tr>
<td><strong>Phone Cell:</strong></td>
<td><strong>Phone Cell:</strong></td>
</tr>
<tr>
<td><strong>Email:</strong></td>
<td><strong>Email:</strong></td>
</tr>
<tr>
<td><strong>Relation:</strong></td>
<td><strong>Relation:</strong></td>
</tr>
</tbody>
</table>

**Additional Contacts are not required**

<table>
<thead>
<tr>
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<th>Additional Missing Person Contact 2 (optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Name:</strong></td>
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<td><strong>Last Name:</strong></td>
</tr>
<tr>
<td><strong>Address1:</strong></td>
<td><strong>Address1:</strong></td>
</tr>
<tr>
<td><strong>Address2:</strong></td>
<td><strong>Address2:</strong></td>
</tr>
</tbody>
</table>

**Clicking the FINISH button below completes this process**

- ✗ Cancel
- ← Previous
- ✔ Finish
Welcome, Olesya

By choosing to live on-campus you have already taken an active role in enhancing your time as a Temple student. Research has shown that students who live in residence halls tend to achieve higher grades, feel more involved with their institution and are generally more satisfied with their campus experience. We look forward to helping you along the way. The residence halls are convenient to academic and administrative areas of campus and offer an environment which supports and complements your academic endeavors. Residence hall living offers you the opportunity to meet other students, form friendships, learn about other attitudes and lifestyles and to examine your own. Students who have lived in residence halls often comment that they experience significant personal growth as a result.

*Rates for housing and meal plans are approved by the Board of Trustees by April 15th of the Spring semester. Once rates have been approved for the next academic year, MyHousing and the University Housing and Residential Life website will be updated. Click here for the latest Housing and Meal Plan Rates.

Welcome to General Room Selection Processing

To book your room online:

1. Confirm booking terms
2. Select your roommates
3. Search a room and select the bed space
4. Arrange bed space for the selected roommates and lock the room
5. Select a meal plan
6. Review and Submit
Step 2 – Confirm the Booking Terms

There are a variety of housing options available in order to allow you to select the housing option that best suits your housing needs. Each of our residence are unique and no matter which one you choose, we hope your experience will be a great one!

Fall and Spring Semesters are required. Please contact the Housing Office if you have any questions or a special case.

<table>
<thead>
<tr>
<th>Term</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2016 Undergraduate</td>
<td>07/01/2016</td>
<td>08/04/2016</td>
</tr>
</tbody>
</table>
Step 3 – Choose your roommate (optional), find a person by name or Temple ID, you will also need to obtain their Roommate PIN to be able to book.

Add your Roommates

Roommate PIN is used as a means of verifying that the logged-in student has permission to select a space on behalf of the other member(s) of the group. The logged-in student will search for their groupmate(s) and will enter the Roommate PIN to add students to their group.

All students who intend to be pulled-in must set their PIN in advance of the selection process.
Step 4 – Find your Room

Community Map View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).

Select a Room

Lock Status

You have not created a lock.
Community Table View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).

Select a Room

Lock Status
You have not created a lock.

Search for rooms
Room Type Alias:
Bed Spaces Available:
Bed Space Gender:

Search Results

Click arrows to search by Living Area

Available Rooms

Building: 1300
- Room: CR-4111 (1 available)
- Room: CR-4622 (1 available)
- Room: CR-5055 (1 available)
- Room: CR-5613 (2 available)

Building: Hardwick Hall
- Room: HA-062 (1 available)
- Room: HA-0524 (1 available)
- Room: HA-066 (1 available)
- Room: HA-0983 (1 available)
- Room: HA-0872 (1 available)
- Room: HA-1196 (1 available)

Building: Johnson Hall
- Room: JO-003 (1 available)
- Room: JO-102 (1 available)
- Room: JO-1102 (1 available)

Building: Morgan Hall North
- Room: MH-0005 (1 available)
- Room: MH-1005 (1 available)
- Room: MH-1102 (1 available)
- Room: MH-1106 (1 available)
- Room: MH-1302 (1 available)
- Room: MH-1005 (1 available)
- Room: MH-1205 (1 available)
- Room: MH-1305 (1 available)
- Room: MH-1502 (1 available)
- Room: MH-1505 (1 available)
- Room: MH-1705 (1 available)
- Room: MH-1802 (1 available)
- Room: MH-1805 (1 available)

Cancel  Previous  Next step
Building Map View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).
Building Table View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).

Search for rooms

Search Results

Available Rooms

Building: 1300
- Rooms: CB-W/21 (1 available)
- Rooms: CB-N/22 (1 available)
- Rooms: CB-S/20 (1 available)
- Rooms: CB-S/512 (2 available)

Click arrows to search by Living Area

Select a Room

Lock Status
You have not created a lock.
Floor Map View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).
**Floor Table View** (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).

Switch to the Table View (click the red link 'Display Table' on the right) to find the information about the available bed space.
Section Map View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right).

Select a Room

Lock Status
You have not created a lock.

Search for rooms

Search Results

Display Table

Cancel Previous Next step
Click the Red (occupied) bed to see the roommate's information.
Creating a Bed space Lock - Map View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right.

Click the Green (available) bed to Lock this bed space for yourself.
Creating a Bed space Lock - Table View (to switch between Map and Table views, click the 'Display Table' or 'Display Map' link on the top right.

<table>
<thead>
<tr>
<th>Search for rooms</th>
<th>Search Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Type Alias:</td>
<td>&gt; Main Campus &gt; 1300</td>
</tr>
<tr>
<td>Bed Spaces Available:</td>
<td>Available Rooms</td>
</tr>
<tr>
<td>Bed Space Gender:</td>
<td>Building: 1300</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Room</th>
<th>Available Rooms</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB-M121</td>
<td>(1 available)</td>
</tr>
<tr>
<td>CB-B667</td>
<td>(1 available)</td>
</tr>
<tr>
<td>CB-S205</td>
<td>(1 available)</td>
</tr>
<tr>
<td>CB-S513</td>
<td>(2 available)</td>
</tr>
</tbody>
</table>

Select a Room

Lock Status
You have not created a lock.

Search Results

Available Rooms

Building: 1300

<table>
<thead>
<tr>
<th>Room</th>
<th>Available Rooms</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB-M121</td>
<td>(1 available)</td>
</tr>
<tr>
<td>CB-B667</td>
<td>(1 available)</td>
</tr>
<tr>
<td>CB-S205</td>
<td>(1 available)</td>
</tr>
<tr>
<td>CB-S513</td>
<td>(2 available)</td>
</tr>
</tbody>
</table>

Occupied

<table>
<thead>
<tr>
<th>Bed Space</th>
<th>Occupant</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB-S513-1</td>
<td>Kayla M Lewis</td>
<td>01/10/2016 - 03/04/2016</td>
</tr>
<tr>
<td>CB-S513-2</td>
<td>Ashleigh O Footman</td>
<td>01/10/2016 - 03/04/2016</td>
</tr>
</tbody>
</table>
To see the Bed Space Details – click on the Bed Space hyperlink
Step 4 – Room Lock status (to Release the lock click the Release Lock link, and start your search over)

Select a Room

Lock Status

09:31  Bedspace CB-N121-1 will be unavailable to others while you process your booking.

Current Locks

Bedspace "CB-N121-1" is locked for you. Press the Release Lock button below to release this booking.

Room:  CB-N121-1

Bed Space:  CB-N121-1 Olga

Release Lock
Step 5 – Book a Meal Plan

Select a Meal Plan

Lock Status

08:02  Bedspace C8-N121-1 will be unavailable to others while you process your booking.

Select a Meal Plan for Olesya Kofman

<table>
<thead>
<tr>
<th>Type</th>
<th>Plan</th>
</tr>
</thead>
</table>

Add/Edit Plan

Plan Type: ▼
Plan: ▼

Cancel  Select

Cancel  Previous  Next step
Step 6 – Confirm and Finish your Room and Meal Plan Booking

Please review your selections below. If these are correct, please click the FINISH button to complete the process. If changes are needed, please click the PREVIOUS button.

Your Room Assignments
You chose to live in 1000 in a 4-Person Suite with Bath room type.

<table>
<thead>
<tr>
<th>Bed Space</th>
<th>Start Date</th>
<th>End Date</th>
<th>Rate Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB-ML21-1</td>
<td>01/10/2016</td>
<td>05/04/2016</td>
<td>$4,217.00 Term</td>
</tr>
</tbody>
</table>

Your Meal Plan

Roommates You Pulled In

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Bed Space</th>
<th>Start Date</th>
<th>End Date</th>
<th>Rate Info</th>
</tr>
</thead>
</table>

Roommate Meal Plans

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Plan</th>
<th>Start Date</th>
<th>End Date</th>
<th>Rate Info</th>
</tr>
</thead>
</table>

Click the FINISH button to make these assignments.

A confirmation email is automatically sent to your Temple email once the Finish button is clicked.