

# OVERVIEW OF POSITIONS

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## **PRESIDENT**

Serve as a main resource for developing relations with other student organizations. Essentially, the President is the spokesperson for the group unless otherwise designated. The President is additionally responsible for chairing both the executive board meetings as well general assembly meetings. The President shall work closely with the RHA advisor(s) to ensure that the constitution, purpose, and goals of the organization are strictly followed.

## **VICE PRESIDENT**

Shall serve as a liaison between other campus organizations and build relationships with other departments. This essential component also implies that the Vice President shall attend TSG meetings to represent the organization accurately and report back any pertinent information. The Vice President shall also be responsible for producing newsletters comprised of all senate activities at least twice each semester. The Vice President shall serve as the chief officer in reviewing request for fund proposals that residence hall senates may submit.

## **SECRETARY**

To maintain accurate minutes, records, and files for the organization. The Secretary shall additionally serve as the presiding chair over a food committee to elicit feedback from residential students about dining services. The Secretary shall act as the "Historian" of the organization by ensuring that photos are taken at events and accurately keeping a report for the organization's activity that shall be submitted to RHA advisor(s) in May.

## **TREASURER**

To act as the official representative in regards to organizing all fundraising and required service learning activities sponsored by the organization. The Treasurer shall maintain a complete account for the budget distributed during the fall semester via the RHA advisor(s). It is the duty of the Treasurer to assist with developing or amending the request for proposal funds form as well as train each individual senate on how to accurately complete this request.

## **NATIONAL COMMUNICATION'S CHAIR**

To research all required information for the NACURH/CACURH Conference. This position can be appointed by the RHA advisor(s) and/or executive board pending travel requirements as set forth through the department. The NCC chair shall secure all payment and travel arrangements for delegates attending the conference. The NCC shall coordinate all conference attendance by each select RHS member. Lastly, the NCC shall develop relationships with other neighboring RHA programs.

# Being a part of RHA...

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The Residence Hall Association is an overarching governmental organization that oversees Residence Hall Senates. The executive positions for this group were established to have student input, guidance, and leadership within the department.

Students are encouraged to submit an electronic or hard copy to the Residence Hall Association Advisors and current executive board by the date indicated above. This position will allow students will gain a multitude of leadership experience that will assist them with learning the functioning roles of University Housing & Residential Life.

Additional benefits that students will receive through this position consist of:

1. Discounted Housing Option in the Edge Residential Complex
2. Diamond Dollars submitted to their student account each semester
3. Opportunity to gain professional experience by attending conferences
4. ....and of course being an influential LEADER on Temple's campus!!

## Position Requirements

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1. Executive board members must be in good academic standing with the University and maintain at least a **2.5 cumulative GPA** and a **2.0 current semester GPA**. Executive board members must also be in good judicial standing with the University and not be documented or found responsible for and residence hall or campus policy violations. Lastly, all members holding executive positions must be in good financial standing with the institution. Academic and Judicial history will be evaluated at the end of each semester and at the start of each election process.
2. Executive board members are expected to participate in each RHA sponsored activity when availability permits their attendance.
3. An RHA executive board member cannot also be an executive board member of any other campus organization. This includes, but is not limited to, another hall senate, TSG, etc.
4. All RHA executive board members must sign a separate document acknowledging these requirements as well as the benefits afforded through these positions.
5. All RHA executive board members shall maintain a minimum of two (2) hours in the designated RHA office.

